

CITIZENS' INDEPENDENT TRANSPORTATION TRUST
Budget & Finance Committee Meeting
Wednesday, October 13, 2004

Summary of Minutes

Members Present:

Theodore Wilde, Chairman
Hon. Luis Morse, Vice-Chair, CITT
Yolanda Aguilar
Franklin Kelly
Thamara Labrousse
Miles Moss

County Attorney's Office:

Bruce Libhaber

Others Present:

Nan A. Markowitz, Executive Director, Office of the CITT (OCITT)
Ruby Adams, Miami-Dade Transit (MDT)
Betty Alexander, Department of Business Development (DBD)
Marlene Amaro, OCITT
Mayra Bustamante, MDT
Maria Cerna, MDT
Virginia Diaz, OCITT
Jack Furney, OCITT
Lourdes Gomez, MDT
Diana Gonzalez, MDT
Aimee Martinez, MDT
Sandra Melean, Public Works Department (PWD)
George Navarrete, (MDT)
John Prats, OCITT
Judy Seidner, County Manager's Office (CMO)
David Tinder, (PWD)
Pepe Valdes, OCITT
Carmen Villaverde, OCITT

Mr. Theodore Wilde called the meeting to order at 10:10 am.

Approval of Agenda - Mr. Miles Moss moved the approval of the agenda. The motion was seconded by Mr. Franklin Kelly and carried without dissent.

Approval of Minutes – September 14, 2004 - Mr. Moss moved the approval of the minutes. The motion was seconded by Mr. Kelly and carried without dissent.

Citizens' Comments - None

Reports/Old Business

A. Follow-up Report

- Miami-Dade Transit will provide information on Metrorail, Metromover and STS cost allocation similar to the Metrobus cost allocation information provided at the Cost Allocations Workshop. Cost allocations will be an information item at the next Budget and Finance Committee meeting.
- Maintenance of PWD-PTP projects – Public Works Department has agreed that the report of the plan for necessary maintenance and/or replacements will be presented to the CITT by the December meeting.
- Mr. Moss reviewed the report received from Metropolitan Planning Organization (MPO) on the benefits of school flashing signals benefits, and the report will be distributed to all CITT Members.
- Mr. Moss moved a motion seconded by Mr. Kelly to renew the request to MPO to conduct a local study on school flashing signals to determine the benefits of flashing signals at schools. The scope of the study should be expanded to include a survey of locations, establish a priority rating system for installations and the position of the installation at a location. It is expected that CTAC will also endorse conducting this study.
- Ms. Yolanda Aguilar suggested forwarding the information on the school flashing signals to the municipalities through the External Affairs Committee. Municipalities could include the school flashing signals as part of their transportation plan studies for municipalities as part of the PTP.
- Mr. Wilde requested an update on status of the Waterborne Transportation Study previously requested from MPO.
- Florida International University (FIU) has been scheduled to make a presentation on their transportation-oriented resources at the next External Affairs Committee meeting on October 18, 2004. CUTR is scheduled to make a presentation at a subsequent External Affairs meeting.

Mr. Wilde is requesting answers to the following two questions:

1. It will clarify fiscal impact and funding sources to have a simple table for each of the five years: Total projected cost of the STS services and the sources of funding—General Fund; proposed surtax; Federal Transit Administration; Florida Transportation Disadvantaged Program; and others. Undoubtedly, these figures are already prepared as the basis for the totals presented.

2. The proposed amendment to the People's Transportation Plan making STS an eligible project contains no limit on the potential surtax contribution to STS services. Under the recent ruling of the County Attorney, the CITT has no role in approving payment of surtax funds to Miami-Dade Transit [MDT]. If after five years of this contract, MDT were to decide to provide STS services directly with MDT staff and equipment, an amount of surtax funds up to the full cost of these services could be invoiced and disbursed without further approval from the CITT, correct?

B. OCITT Monthly Report - Ms. Marlene Amaro, OCITT, discussed highlights of the reports and responded to questions. Next month's report will include FY2005 compared to FY2004.

C. Informational Action Item Included in PTP

- **Tire Leasing and Vehicle Tire Services** - Implementing what was agreed to at the last Budget and Finance meeting, this is an informational item as it is included in the PTP and will be presented at the Project Review Committee Meeting as an action item.

D. RFP-427a Update Report – The Goods and Service Committee heard and tabled the RFP for Financial Consulting Services for the CITT pending further discussions. The consensus is to move ahead, reject the proposals received and readvertise without any minority, racial or gender participation goals for a one-year contract.

Agenda was taken out of order to discuss the action items.

Action Item 6A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS AMEND THE PEOPLE'S TRANSPORTATION PLAN TO INCLUDE PARATRANSIT SPECIAL TRANSPORTATION SERVICES AS AN ELIGIBLE PROJECT FOR CHARTER COUNTY TRANSIT SURTAX FUNDS

Resolution language will be revised to include a five-year duration and setting a maximum amount of \$55.4 million, to read as follows:

“RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS AMEND THE PEOPLE'S TRANSPORTATION PLAN TO INCLUDE PARATRANSIT SPECIAL TRANSPORTATION SERVICES AS AN ELIGIBLE PROJECT FOR CHARTER COUNTY TRANSIT SURTAX FUNDS IN AN AMOUNT NOT TO EXCEED \$55.4 MILLION AND SET TO EXPIRE APRIL 1, 2010”

Mr. Moss moved to approve the item. The motion was seconded by Ms. Thamara Labrousse and was carried without dissent.

In addition to recommending the CITT amendment of the PTP for the 5-year, \$55.4 million STS services, it was agreed that at its October 18, 2004 meeting, the Executive Planning Committee will discuss a resolution requesting a cost analysis and financial impact statement on the 30-year People's Transportation Plan.

The resolution will read as follows:

“RESOLUTION BY THE CITIZENS’ INDEPENDENT TRANSPORTATION TRUST (CITT) REQUESTING THAT THE COUNTY MANAGER ESTIMATE THE POTENTIAL COSTS IN SURTAX FUNDS FROM AMENDING THE PEOPLE’S TRANSPORTATION PLAN (PTP) AND IDENTIFY REDUCTIONS IN SURTAX OBLIGATIONS TO ENSURE THE CONTINUED FINANCIAL BALANCE OF THE 30-YEAR PEOPLE’S TRANSPORTATION PLAN (PTP). FURTHERMORE, ALL FUTURE PROPOSED PTP AMENDMENTS THAT INCREASE SURTAX OBLIGATIONS SHOULD INCLUDE EQUIVALENT REDUCTIONS IN FUTURE SURTAX OBLIGATIONS”.

Action Item 6B. RESOLUTION BY THE CITIZENS’ INDEPENDENT TRANSPORTATION TRUST APPROVING THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS’ ACTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND HNTB CORPORATION, TO PROVIDE PLANNING AND PRELIMINARY ENGINEERING SERVICES FOR THE EAST-WEST CORRIDOR, CONTRACT NO. TR04-EWC-R, IN AN AMOUNT NOT TO EXCEED \$29,988,896

Mr. George Navarrete, MDT, made the presentation of the action item.

Mr. Moss moved to approve the item. The motion was seconded by Mr. Kelly and carried without dissent.

After the action items, agenda followed with these reports:

5E. Quarterly Update of FY04 Surtax Projections - Ms. Amaro, OCITT, discussed highlights of the report and responded to questions.

5F. Discussion of Question/Answer Processes – The source entity/entities providing responses and/or information for CITT meetings will be identified.

5G. Miami-Dade Transit Management Letter – The MDT Management letter will be

included as an information item at the Budget and Finance Committee meeting of November 15, 2004, for discussion if there are questions.

Citizens' Comments – None

New Business – None

Announcements - Next Budget & Finance Committee Meeting is scheduled for November 15, 2004, at 2:00 pm, at the CITT Conference Room.

Adjournment

Mr. Wilde adjourned the meeting at 12:10 pm. Mr. Kelly moved to approve the motion. The motion was seconded by Mr. Moss and carried without dissent.

*****MINUTES ARE IN SUMMARY FORM*****

**FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING PLEASE REQUEST
COPIES OF THE TAPE FROM THE MIAMI-DADE OCITT OFFICE AT 305-375-3481.**